PLEASE DO NOT IGNORE

Communal Repairs

Contact Details Request Form

Address		
Organiser	Name	
Address		
Email		
Phone	Landline	Mobile

I am contacting you with regards to the following communal repair for the common stair.
Description:-- _____

All the owners are financially responsible for any repairs that may be required. So, can I as the organiser request you fill in with your details or if you are a tenant your landlord or letting agent details below. You can also send this information via my email address listed above or just fill the form in and post it through my door.

Name		
Address		
Email		
Phone	Landline	Mobile

I have listed below is the works required and I am in the process of obtaining costs. If you have any questions please email me or complete the section below and I will try and get them answered asap.

©AEW Electrical
Created to aid organisers for communal repairs